January 26, 2017

## **MEMORANDUM**

**TO:** Business Services listsery and IMS listsery

**FROM:** Ken McCollum, Senior Director of the Budget Division, Finance & Administration

Russell Hatfield, Director of Administrative Information Systems, EITS

**SUBJECT:** New URL for ARROW

Finance & Administration is coordinating with Enterprise Information Technology Services (EITS) to transition ARROW from Finance & Administration's servers to servers managed by EITS.

For users, this will result in a new URL to access ARROW, effective on February 1, at 5 p.m.

As part of the transition, the old URL <a href="https://dfs.busfin.uga.edu/arrow">https://dfs.busfin.uga.edu/arrow</a> will be decommissioned, effective February 1, at 5 p.m. If users have bookmarked this older URL, they will need to update their web browser's bookmark to the newer URL, <a href="https://www.arrow.uga.edu">https://www.arrow.uga.edu</a>. Visitors must include "www" in the URL in order to access ARROW.

Authorized users must be using ArchPass Duo first in order to view the login page.

ARROW will be unavailable on February 1, from 5-7 p.m., as part of the server migration work.

There are no other functional or design changes to ARROW.

EITS will post technical updates about this project on the UGA Systems Status website at <a href="http://status.uga.edu/#/incidents/2560153">http://status.uga.edu/#/incidents/2560153</a>. Going forward, EITS will post information about planned maintenance or technical issues with ARROW on the Status website (<a href="status.uga.edu">status.uga.edu</a>).

If you have questions about this change, please email budgets@uga.edu or call 706-542-6763.

CC: Information Technology Managers Forum (ITMF)
UGA Networking Group (UGANet)
Business Services Advisory Group (BSAG)